YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution
K. M. E. Society's G. M. Momin Women's College

- Name of the Head of the institution
Dr. Tabassum Sheikh

- Designation
Principal

- Does the institution function from its own campus?
Yes

- Phone no./Alternate phone no.
02522225957

- Mobile no
9860516778

- Registered e-mail
princy_gmmwc@yahoo.com

- Alternate e-mail
gmmwciqac2021@gmmomincol.org

- Address
Rais High School Campus, Thane Road, Bhiwandi.

- City/Town
Bhiwandi

- State/UT
Maharashtra

- Pin Code
421302

2.Institutional status

- Affiliated /Constituent
Affiliated

- Type of Institution
Women

- Location
Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Mumbai**

- Name of the IQAC Coordinator **Mr. Umer Farooque Khaleel Ahmad**

- Phone No. **02522257150**

- Alternate phone No.

- Mobile **9323495770**

- IQAC e-mail address **gmmwciqac2021@gmmomincol.org**

- Alternate Email address **umerkhalil80@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.gmmomincol.org/AQAR.aspx

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.gmmomincol.org/College%20Doc/calendar%20of%20activities%202021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.8**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.10**	**2014**	**21/02/2014**	**20/02/2019**
Cycle 3	**B++**	**2.84**	**2021**	**07/09/2021**	**06/09/2026**

6.Date of Establishment of IQAC **20/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany, Chemistry, Information Technology, Physics and Zoology	Star College Scheme	DBT	2016	58 lakhs
Institution	FIST-2018	DST	2018	50 lakhs
Institution	RUSA 2.0 component- 9 - Infrastructure grants to colleges	Central Government	2018	2.0 crore
Botany, Chemistry, Information Technology, Physics and Zoology	Star College Scheme	DBT	2019	22 lakhs

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   17

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC institutionalized documentation process by preparing a concise report format for all activities.

2. A guidance session was organized on "NAAC New Manual and ISO 21001- 2018" on 7th July 2022.

3. On 18/07/2022, organized a One Day State Level Workshop on Academic Audit and Implementation of NEP in Higher Education.

4. Uploaded college details on NIRF portal. Submitted AQAR 2021-22 and assisted Academic Audit committee for conducting internal academic audit.

5. IQAC Jointly organized "Al Zaitoon: One day Interdisciplinary National Conference on Significance of Plants in the Light of Islamic Literature" with Department of Islamic studies and Botany and IQAC on 7th March 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct admission process as per University of Mumbai Norms	Admissions to all classes were conducted as per University of Mumbai Norms.
To organize a guidance session on NAAC New Manual and ISO 21001- 2018	A guidance session was organised on NAAC New Manual and ISO 21001- 2018
To conduct online and offline certificate courses, skill-oriented courses and value-added courses.	27 various courses were conducted including online and offline certificate courses, skill-oriented courses and value-added courses.
To apply for ISO 21001- 2018 new format i-e EOMS (Educational Organisation Management System) by Bureau of Indian Standards	College is now ISO 21001- 2018 certified under new format i-e EOMS (Educational Organisation Management System) by Bureau of Indian Standards.
To Submit AISHE and participate in NIRF	Uploaded required details of the college on AISHE portal and participated 2022 by filling all

	the details on NIRF DCS within the stipulated time.
To organize National level Workshop on preparation of NEP 2020 and different programmes by IQAC	On 18/07/2022, organized a One Day State Level Workshop on Academic Audit and Implementation of NEP in Higher Education
To conduct programmes under Azadi Ka Amrit Mahotsav campaign	From 3/08/2022 to 20/08/2022 organized National level Competitions "Infograph designing" , " Short Film Making" & " Designing e- Poster" to commemorate 75th year of India's Independence (Azadi ka Amrit Mahotsav)
To conduct Students Induction Programme for First year students.	Students Induction Programme for First year students were conducted.
Participation of staff members in FDPs, refreshers, orientation programs will be encouraged	21 Teachers attended FDPs, refreshers, orientation programs.
To upgrade Library and common room under RUSA 2.0	RUSA 2.0 amount Received 50 Lakhs on 15-03-2023 used to upgrade Library and common room.
To encourage participation of students in intercollegiate events at State and National level	Students from all faculties participated in intercollegiate events
To Invite experts from industry for motivating students and provide practical Knowledge To conduct Academic audit, Green, Environmental and Energy Audits	Experts from Industry were invited for motivating the students and for connecting them to industry
To conduct Bridge courses and remedial coaching	Bridge courses and remedial coaching were conducted.
Online feedback will be collected in all groups. To take measures on feedback collected	Feedback were collected from students, analysed and actions were taken according to suggestions given by students.

To organize Interdisciplinary National Conference by Department of Islamic studies, Botany and IQAC in Feb-March 2023	IQAC Jointly organized "Al Zaitoon: One day Interdisciplinary National Conference on Significance of Plants in the Light of Islamic Literature" with Department of Islamic studies and Botany and IQAC on 7th March 2023.
To create awareness of various scholarship schemes for students	Awareness sessions of various scholarship schemes for students were conducted.
To conduct extension activities and community services under DLLE and NSS	15 Extension activities were conducted by DLLE and NSS committees of the college.
To conduct gender sensitization programs	Women Development Cell of the College conducted various gender sensitization programs.
To conduct examinations as per University of Mumbai Norms	All the examinations were conducted as per University of Mumbai Norms and results declared within the stipulated time.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council (CDC)	27/04/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	K. M. E. Society's G. M. Momin Women's College
• Name of the Head of the institution	Dr. Tabassum Sheikh
• Designation	Principal
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• State/UT	Maharashtra
• Pin Code	421302

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• Name of the IQAC Coordinator	Mr. Umer Farooque Khaleel Ahmad

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- Name of the statutory body

Name	Date of meeting(s)
Governing Council (CDC)	27/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	08/02/2024

15.Multidisciplinary / interdisciplinary

a) Vision of institution: "To kindle the light of knowledge" The vision includes a holistic multidisciplinary knowledge system. b) G M Momin Women's College is an Arts, Science and commerce college along with B.M.S., I,T and Biotechnology programmes. c) G M Momin Women's College is an affiliated college of University of Mumbai. The college introduced a unique value-added programme as Bachelor of Science in Inter-Disciplinary Studies (B. Sc. I.D.) from the academic year 2016 with an objective of imparting knowledge of Multidisciplinary nature. In this programme a student in First Year or Second Year can offer a subject from even Commerce faculty. d) More Interdisciplinary courses with multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education will be introduced while implementing NEP 2020 as per the guidance of affiliating University.

16.Academic bank of credits (ABC):

Academic Bank of Credit facilitates the institute to store the credits earned by the students to Digi-locker portal of Government of India. Later after the implementation of NEP 2020 students will be able to redeem the credits at any stage. Our institute is affiliated to Mumbai University which has registered under ABC.

On 18/07/2022, a One Day State Level Workshop on Academic Audit and Implementation of NEP in Higher Education was organised where basic information about ABC was also provided.

As implementation of NEP 2020 is in process in Mumbai University, registration of ABC Id for students is in progress. As of now faculty members are encouraged to attend FDP, workshops and conferences to learn designing online teaching learning pedagogies.

17.Skill development:

From the next academic year our affiliating University will be implementing NEP 2020. University has designed the skill development courses to introduce at Under Graduate level. For now different skill based Certificate courses and value added courses have been conducted by various departments in our institution. The institution emphasizes and encourages various and divergent skill based courses towards inculcating skill development in students. Skill based courses are initiated by departments of our institution that are aligned to the curriculum for better

delivery and understanding. Similarly, skills based courses promoting entrepreunerial abilities are initiated and encouraged by departments and extension towards holistic development of students and also make them career oriented. Faculty of our institution participate in seminars, conferences and workshops relating to NEP2020 for effective understanding and implementation of it in our institution. All staff members attend meetings related to syllabus and curriculum in the light of NEP 2020. On 08/04/2023 a Guidance lecture on "Enhancement of Teaching capabilities under NEP-2020" was arranged.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Our institute has compulsory and optional UG and PG programme in Urdu language and literature and compulsory UG programme in Hindi at the introductory level. Indian History is being taught at UG and PG level. So the integration of the Indian Knowledge system into the curriculum is achieved here

b) Being a minority institution, our college has more students coming from Vernacular medium (Urdu). So, the medium of instruction is bilingual i-e English and Urdu. Some students are from Marathi medium also and so the college integrates Indian people of different language and culture. Faculty explains concepts in both English and Urdu for effective understanding of the syllabus and for smooth transition of students coming from pure regional medium schools to our institution where the medium of instruction is primarily English.

c) In order to preserve Indian Culture and traditions, cultural committee, NSS and DLLE units organize cultural and social outreach programmes through folk culture like Powada, street plays and Ek Bharat Shreshth Bharat programme every year. that has received appreciation from University of Mumbai More courses will be introduced under the guidance of University of Mumbai.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

"Outcome Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring students' performance i.e outcomes at different levels." In the view of NEP 2020 the Choice Based Credit System is introduced at UG and PG. In both levels, Course outcome, Programme outcome and Programme specific outcomes are clearly defined and the same is conveyed to the students at each level.

Assessment and Evaluation guidelines provided by the University are aligned with outcome based education. Bridge courses,Certificate courses and other short term courses are prepared by departments keeping in mind the methodology of outcome based education.

20.Distance education/online education:

a) Vocational courses through ODL mode can be introduced in the institution once the NEP 2020 is implemented by the University.
b) During lockdown Google meet, Zoom, Google classroom and Moodle tools were used for teaching learning activities. Online education and teaching is continued at present as need based requirements of students and curriculum. Various certificate and value added courses have been conducted online and the institute is now focusing to develop online MOOC Courses and Modules.

An Online Quiz on New Education policy -2020 was conducted from 17/10/2022 to 20/10/2022.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**763**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1770**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**588**

File Description	Documents
Data Template	View File

2.3	**568**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**53**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**60**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**24**
Total number of Classrooms and Seminar halls	

4.2	**145.56769**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**208**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

G. M. Momin Women's College is affiliated to the University of Mumbai following the prescribed syllabus for all programs in the College. Effective curriculum delivery is carried out through a well-planned and documented process:

- Work load distribution and time table for academic year is prepared in the end semester meeting. Teachers prepare unit plan in advance. Time table is strictly followed.
- Departmental heads and In-Charges ensure completion of syllabus as per unit plan, monthly review of unit plan and departmental meetings. Internal audit is conducted twice a year by IQAC, Academic Audit and ISO committee to ensure effective curriculum implementation.
- Syllabus discussedwith students and uploading of revised syllabus on website for student's reference. Remedial coaching is provided to vernacular students and slow learner. Additional practical sessions are being conducted for students admitted late.
- Teachers' Diary is maintained by all teachers.
- Students are encouraged to deliver seminars, guided to participate and present research papers in conferences and in research competitions at University; industrial and field visits; participate in intercollegiate and collegiate co curricular activities.
- Staff members are encouraged to attend workshops and training programmes conducted by University, UGC and other educational bodies to update their knowledge and skills. The College also conducts and sponsors programmes for staff members to be exposed to recent academic and global trends.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/Botany_IT.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

G.M. Momin Women's College is affiliated to the University of Mumbai. It follows the University guidelines in preparing the Academic calendar.

- Every year Academic Calendar is prepared well in advance so that the activities specially continuous Internal Evaluation (CIE) can be planned and conducted accordingly. The Academic Calendar is a road map for the execution of academic activities. When all the events are planned according to the available time slot then it facilitates optimum outcome in all the processes.
- Continuous Internal Evaluation (CIE) is planned well in advance and mentioned in the Academic calendar. The conduct of CIE comprises internal examinations, seminars, project work, quizzes, etc. Students are informed well in advanced regarding CIE through academic calendar on website.
- Class tests, preliminary examinations, group discussions, tutorials, revision lectures, and numerical problem-solving sessions are conducted for students to ensure effective achievement of prescribed course objectives.
- The UGC Student Induction Program (SIP), NSS, DLLE, Cultural, Sports, Departmental activities, Departmental clubs activities, Certificate courses, Value added courses, Skill development programs, Workshops, Guest lectures, Career guidance programs, and Field trips are well publicized on website and Notices are being displayed on notice board and circulated physically in the classrooms.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/1.1.2addational.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

75

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

607

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College gives due importance to cross cutting issues such as Gender, Environmental Sustainability, Human Values and Professional Ethics. Along with curriculum various committees in the college contribute in sensitizing students towards cross-cutting

1. Gender-related issues: The Institute has active Women Development Cell, Gender Champion Committee and Arts Association which deal with sensitization on such issues by conducting various activities such as essay competition, seminars, guest lectures DLLE and NSS jointly sensitized over 506students by projects and surveys.

2. Environment and Sustainability: Sensitization towards environmental issues such as pollution, climate change etc is done through activities like: Guest Lectures, rallies, skit, plastic collection drive in college campus and E-Waste collection drives. Institute also promotes ICT enabled teaching-learning processes. All these efforts help to progress towards being a green campus.

3. Human Values and Professional Ethics: Pre-Placement training activities and mock HR sessions are arranged through placement cell. Programs such as Certificate course on Entrepreneurship and communication skills, college to corporate training, business intelligence using power BI training to inculcate professional ethics to the students. Institute also encourages use of software to check plagiarism.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

410

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution | A. All of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://www.gmmomincol.org/Feedbackfinal.aspx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gmmomincol.org/Feedbackfinal.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1770

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

588

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

G. M. Momin Women's College emphasizes the value of education towards the empowerment of its women students. Students seeking admission to the institution come from middle and lower middle class economic background and have studied in vernacular medium schools till higher education and move to college education in English medium as the language of instruction. To gauge the learning level of students, departments conduct diagnostic and proficiency tests, marks of HSC and SSC are also taken into consideration to understand the learning levels. Performances in continuous internal evaluation and semester end examinations indicate the learning levels of students who are further segregated into slow and advanced learners.

The institution conducts remedial courses, facilitates peer learning methods and collaborative learning to help slow learners overcome the challenge of learning. Slow learners are also made aware of their shortcomings in consultation with their respective teacher mentors. Advanced learners are groomed for better performance, encouraged to participate in collegiate, intercollegiate seminars and presentations. They are also felicitated by the college and management for their meritorious academic performance.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/2.2.1Additional.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1770	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution uses variety of student centric methods for effective curriculum delivery and holistic development of student learners. Experiential learning was facilitated through variety of teaching processes such as Hands on Training, Virtual tours and training, Field visits organized by BMS, Botany, and Chemistry encouraging learners to get first- hand experience of classroom learning. Similarly, Participative learning was realised through the conduct and organization of student related seminars, workshops, guidance lectures, guest lectures, awareness programmes, industrial visit, community outreach promoted participation and collaboration among learners for maximum learning outcomes.

Problem solving methodologies involved group discussions, brainstorming sessions, quizzes, competitions, project presentations and Viva to train students in critical thinking and problem-solving capacity.

Department of BMS conducted a department level debate competition to help students learn the art of communication and negotiation through argument and debating skills. Outbound programmes are also conducted by our institution to enhance experiential learning in students.

Department of English conducted a three day fest titled "Literary Fiesta" and Philosophy "Philofest' to encourage students for maximum participation in competitions.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/2.3.1_Addational.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Conventional classroom teaching is blended with appropriate use of ICT to make the teaching learning process more learner-centric. Information and Computer Technology or ICT is an effective tool enabling better facilitation and teaching of syllabus and curriculum. Teachers have been using traditional forms of ICT such as power point presentations and google search engines. Online lectures are being conducted as and when required.**

- **Newmethods of ICT such as ZOOM, GOOGLE Meet, Google docs, Google slides, and forms were used by teachers making learning interactive. This trend continued post Covid as it enabled effective imparting of syllabus involving learning as active agents in learning process.**
- **Recorded lectures by teachers, YouTube lectures, Google classrooms, blogs, Search engines, Google docs and useful links are provided to the students. Free online journals, browsing of books, Inflibnet, N-list resources are made available to the students in the college library for effective curriculum delivery.**
- **All the classrooms and laboratories in our institution are Wifi enabled helping teachers to switch from blackboard to ICT teaching according to the situation. In addition to this, other tools such as padlet, websites are also used.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

548

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution adheres to the guidelines provided by the University of Mumbai regarding examination administration, evaluation, and declaration of results.

Assessments encompassing internal evaluations, semester end examination and practical appraisals were conducted through traditional offline method. Self-financing courses such as BMS, BSC IT and Biotech along with subjects like Foundation Course and Paper VI of TYBA that feature an internal component were also administered in-person. Courses that required students to complete assignments were also conducted.

The question papers were meticulously drafted according to the guidelines set forth by the University of Mumbai and underwent through typing and proofreading by respective teachers and Heads of Department before submission.

The students were given comprehensive guidance on approaching offline examinations for the second term in adherence with University of Mumbai regulations. Additionally, staff members were brieved on new examination protocols implemented post-Covid. The dissemination of information pertaining to examination notices, time tables, and supervision duty charts, paper setting directives, assessment notifications and results was conducted through various online/offline channels and displayed on college website and social media platforms to ensure maximum reach among all students.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/2.5.1_Additional.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution adheres to the University of Mumbai's guidelines for administering internal examinations. To ensure that grievances related to exams are handled with transparency, efficiency and in a timely manner the following measures are taken: students receive guidance and support in preparation for their internal exams, practical's, assignments, and projects.

All undergraduate and Post graduate examinations were conducted in adherence to the University of Mumbai's proper guidelines. The setting of question papers for semester end examination and PG examination followed the University's guidelines as well. To prepare for theory-based questions, students were trained in writing assignments and tests. To minimize grievances from students' subject combinations were checked before exams and hall tickets were distributed on time.

Furthermore, the college has an Unfair Means Committee dedicated to addressing any unfair practices that may arise during exams. Decisions made by this committee are in accordance with the norms laid out by the University of Mumbai. Assessment is completed in a timely manner and mark sheets are cross-checked before results are declared. If any errors are found in the marking process, they are rectified by the concerned examiner.

Overall, these measures ensure that students receive a fair and transparent examination experience while maintaining academic integrity within the institution.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/2.5.2_Additional.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Faculty members of the institution serve in various capacities as Members of Board of Studies, Syllabus drafting committee, Paper setters, Examiners and Moderators for the affiliating University of Mumbai. They are aware about the dynamics of outcome based education and curriculum.

Since the institution is affiliated and imparts curriculum and syllabus framed by University, faculty prepares outcomes for various programmes and courses in adherence to guidelines received. Furthermore, at the institutional level, outcomes are prepared by departments in consultation with faculty to make curriculum effective aligning with the vision and mission of the institution. The aim of course outcomes at the undergraduate level is to enable the learner to learn, apply and retain information pertaining to their course. The outcomes of post graduation courses work on the proficiency levels of learners, equipping them with necessary skill sets and making them employment ready. At the beginning of every academic year, faculty members communicate the outcomes to learners and strive to achieve a higher order thinking skills.

Apart from syllabus based education, leaners undergo various certificate courses, trainings and soft skills programmes preparing for critical thinking, empathy and communication skills requisite for workplace. Outcomes are framed for these programmes too to maximize learning and contribute to holistic education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are considered as destination of OBE or Outcome based education meant for student learning towards achieving stated outcomes of their programme and course enabling effectively curriculum delivery. Attainment of course outcomes can

be measured directly or indirectly. In the institution direct course outcome is attained through Semester End examination and Internal examination according to guidelines issued by University of Mumbai. Semester end examination also known as summative tests are prepared to assess the knowledge learners have gathered in a semester. Formative tests or assessments are in the form of Continuous Internal Evaluation such as quizzes, tests, discussions, MCQ, seminars, presentations etc. The institution is aware of Bloom's Taxonomy and its impact to assess learning levels in students. Question papers are prepared to encourage higher order thinking among the learners. Students are informed about PO, CO and PSO in the beginning of academic year by respective subject teachers and ways of evaluation to reach maximum attainment. The Summative assessment comprise of 75, 80 and 100 marks whereas Formative assessment for compulsory internal component for BA/ BSC and self financing courses such as BSC IT, BMS, BSC ID and Biotechnology is of 20 and 25 marks.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

433

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gmmomincol.org/Feedbackfinal.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

06-04-2024 12:45:32

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge through various committees. which involves manifold activities under different committees to explore new ways to perform things, to identify the skill gap of graduates who wish to start their own business.

Objectives include inculcating leadership qualities, new ideas and develop research interest among students .

To prepare youth to be self reliant and lead a secured, dignified and respectable life.

To be the hub of innovative and high impact projects in social, educational, commercial and other domains in Bhiwandi town.

To help women consultants, budding scientists, fashion designers, software developer, photographers, etc.

The academic and research expertise of the college continually contribute to the innovation ecosystem. Various workshops like Best out of waste, Collage making, Quilling , fabric painting , Doughnut making , Make up tips and tricks, Cake baking, Chocolate moulding, Resin art, Horror and Bridal Make up, Living Healthier Together were few of the activities conducted this year. The incubation takes place efficiently provided when student learners of one batch became student mentors of the other, transferring skills from student to student. Students are motivated by rewarding them with honorarium and appreciation letters as resource person .After graduation they start their own business operating out of home as and when situation demands.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	[View File]()
Any additional information	[View File]()
List of workshops/seminars during last 5 years (Data Template)	[View File]()

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.gmmomincol.org/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	[View File]()

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

G. M. Momin Women's College is very keen in conducting extension activities for neighbourhood community and sensitizing students to social issues, for their holistic development, and impact thereof. For serving to community and society. Our college has formed committees like National Service Scheme (NSS), Department of Lifelong Learning and Extension (DLLE), Bhiwandi Human Rights Forum (BHRF) and Women Development Cell (WDC).Our students have been trained through training programmes organized to develop desirable attitude for community service and to acquire adequate knowledge & skills. This year many activities were carried out. DLLE have undertaken SWS (Survey on Status of Women in the Society) project to sensitize the community towards Gender equality. Online survey of women was carried out. Various workshops were undertaken under PEC (Population Education Club) of DLLE unit to create general awareness and entrepreneurial skills were also developed. NSS committees carried out Blood donation camps, domicile certificate formation and voter id formation programmes, celebration of Human Rights Day. Various activities are conducted in collaboration. Students are involved with

positive attitude to contribute towards social issues and community problems.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

965

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on 4.9 Acres of land. There are two buildings of ground plus four floors each with well ventilated, safe and secure architecture. The total area of both buildings is 6297.70 square meter.

Instructional Facilities:

Classrooms: The institution has 22 classrooms, well ventilated with adequate seating arrangement. 20 classrooms are ICT enabled with projectors and Wi-Fi facilities. One classroom is equipped with Smart board. Sound system is permanently installed in large classrooms.

Laboratories: 20 well equipped Laboratories with ICT facilities. Storerooms are available for equipments. One instrumentation Laboratory is established under RUSA 2.0 grant.

Computing Equipment: The College has 208 computers with antivirus and internet facility. Wi-Fi is provided in both buildings with more than 50 Mbps speed through 25 routers.

Facilities for Physically Challenged Students:

To facilitate movement of persons with disabilities, wheelchair,

ramps, lift, disabled friendly toilets and other facilities are in place.

Research Centre: College has 02 research centers with well-equipped instruments.

Library Facility: The library has 23640 Books and 52 periodicals.

Other Infrastructure:

Auditorium (capacity 600 students), Multipurpose Hall (capacity 100 students) has set-up of screen, projector with cordless microphones, sound system and laptops. Botanical Garden maintained by Department of Botany.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/4.1.1_Additional.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To ensure holistic development of students and to give them ample space and opportunities to hone their co-curricular activities and sporting skills, the institution provides adequate facilities for sports, fitness center, yoga and cultural activities.

Indoor Sports: Gymkhana room is provided in the extension building with Chess Board, Carrom Board and Table Tennis with accessories.

Outdoor Sports: A well-manicured multipurpose sports ground is used for outdoor games like Kho-kho, Running, Cricket, Badminton, Shot-put, Hand Ball, Tug-of-war, Javelin throw and Dodge ball etc.

Fitness Centre: The institution has well-equipped fitness centre with modern gadgets for female staff, students, ex-students and

for community people as well. Full time instructor is available to train and guide them.

Yoga: The yoga sessions has been conducted for the students during NSS camp.

Cultural Activities:

College has high-tech auditorium with adequate facilities for conducting cultural competitions and events,

1. The Auditorium has:-

Permanent performing stage and podium, Green Room and changing room facility, Permanent sound system, Amplifier, Stage Focuses, Mike System of international standards, Battery backup for mike and Sound Systems, 600 Chairs, Poster Stands and Display Tables.

1. Multipurpose Hall with Projector Screen facility, Sound System, ICT facilities

3. Musical Instruments like Drum, Manjira etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/4.1.2_Additional.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/4.1.3_Additional.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.02

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is located on the ground floor of Extension building with area of 4098 sq. feet and seating capacity of 170 and 09 computers with internet facility. The library has various sections, like Reading Hall, Stack Area, Research/Reference Section, UGC Resource Center, Teacher's Reference Room, Circulation Counter and Competitive Examination Section. In 2022-2023 under library upgradation, mezzanine floor was constructed and seating capacity has increased. College library has 23640 Books, 52 Periodicals, 92 Bound Volumes, 352 CDs, 72 Maps, and 15 Thesis, Online resources N-List 6000 + E-Journals 1,99,500 + E-books and 6,00,000 E-books through NDL, 09 Newspapers and Quran Read Pen. Library facilities and services: Home Lending Syllabus/Question Papers Bar-coding CD Lending Book-Bank Scheme

NLIST Scholar cards Career Guidance Newspaper-Clippings Internet Browsing User tracking System OPAC (Online Public Access Catalogue) Library is being automated using KOHA version 19.11.02.000 installed in 2019 with bar-code and circulation. Users can search library's collection through OPAC by Title, Author, Subject and Accession Number. ILMS is an automated package of library services with following functions. Automated library visitor/ User Tracking System Multiple search engines by author/title/subject/keyword Book Tags, ID card and Barcode generation Flexibility in circulation policy Special policy for members Web OPAC

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.177

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

107

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 208 computers(including 25 computers Under RUSA) and two Laptops with internet connection of speed more than 50 Mbps from Intranet. All the computers are inter connected with LAN. Total 25 Wi-Fi routers were established. All registration and feedback mechanism of the events were done online via Google Forms. Certificate e-copies were distributed. Online payment also made via Payment App. Admission process done online via 'admi' software. All notices and events were regularly displayed on the screen and college website. 107 CCTV cameras are installed and accessible online via camera app HiLook. Teachers use ICT and Smart board facilities for teaching learning purposes. The college has a lecture recording room. Free internet access available for staff and students.

A team of 2 Technicians maintain IT infrastructure and annual maintenance of computers is done by a cyber centre. Tally used in the office for accounting. There are four I.T computer laboratories available for students. The Library uses Koha software for smooth functioning of the same. Net Protector Antivirus used for security of the computers. Most of the administrative, examination and assessment processes are now

digitized by the University of Mumbai.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/4.3.1.pdf

4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69.72940 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college provides adequate academic, physical and support facilities. In order to ensure their maintenance and optimum utilization, various systems and procedures are established.

1. Maintenance of Physical Infrastructure and Support facility: College has established Various Committees (College Development, House Keeping, Purchase, Repair Maintenance, Academic audit, Gymkhana, Fitness Centre, Library, Disaster Management, E-waste Management) which ensures the maintenance of physical, academic and support facilities.
2. Routine Maintenance and Utilization: Routine cleaning, done on daily by House Keeping Committee. Complaints are registered also maintained.
3. Preventive Maintenance:

- AC and Generator: Maintenance is outsourced.
- Fire Extinguishers Maintained as they needed.
- Computers Maintained by technical staff.
- AMC has been made for CCTV, elevator, RO.
- Pest control carried out regularly.
- 4.Maintenance of Laboratory/ Library/Sports facilities

We maintained Log Book for equipment's utilization. Instruments repaired by company Technicians and our laboratory assistants. Yearly stock verification is done by laboratory assistants, attendants and library attendants. Safety rules DO's and DONT's are displayed. Disposal of wastage is taken care by Lab Assistant. Class rooms are equipped with required teaching infrastructure, ICT facilities. Utilization of Classrooms is as per timetable of the college. Horticulturist is hired to maintain the garden from time to time in addition to our efforts at gardening. Website is maintained by IT staff under the guidance of Principal and IQAC.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/4.4.2_MaintenancePolicy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

329

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

281

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |

File Description	Documents
Link to Institutional website	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent | A. All of the above |

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

39

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of the college is formed according tothe norms laid down by the University of Mumbai and UGC. It has a democratic representation fromAcademic, NSS, DLLE, Sports, Library, Gender championship committee, IQAC, cultural forumfrom each class. There are teacher in charges who convene the meetings of the student council to chalk out the programs. Student Council is the bridge that connects the students and administration of the college. The student council members (class representatives) initiate and organize and support in conducting activities in college like academic prize distribution, college fests, degree distribution program etc. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the college. In the College Development Committee, the general secretary and joint secretary are members. Similarly, the IQAC of the college has student representatives. Students are important members of committees like Anti-ragging, Grievance committee etc. There are special activities planned by the student council for team building, fellowship, teachers' day celebrations, cultural activities, sports etc. Students' council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Paste link for additional information	*https://gmmomincol.org/StudentCouncil.aspx*
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is registered, registration No: MH/371/2022. The Assistant Registrar of Society, Thane Region, registered the college alumni association under the name "Association of Unified Resourceful Alumnus" (AURA) on March 30, 2022. To recognize alumni, college organises felicitation of illustrious alumni during the academic prize distribution program to increase the bonding with the alumni and provides a forum for sharing their experiences with the current students. Alumni meets are organised by individual departments and they also invite their alumni for career guidance. Through "AURA" in the academic year 2022-23 following activities were organized.

1. After Covid Pandemic students faced lot of health problems so we planned to carry out health check up for students and health cards were prepared.

2. Charity dinner was organized to provide Scholarship to Needy Students of College for their Educational and Medical Aid assistance throughthe funds raised.

3. To motivate students, to build their confidence and tlear to

face challenges in life amotivational lecture on, "women liberty, myth and reality" was organised. Dr. Monisa Bushra Ex-HOD Physics Dept Maharashtra College was the resource person. She highlighted the right to education and many other rights given towomen.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/College%20Doc/Alumni%20Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision:

To Kindle the Light of Knowledge

Our Mission:

To empower students, especially of the middle and lower-middle classes and mould them to be socially, culturally, economically, environmentally, morally responsible and physically fit so that they can face the challenges ahead with confidence and courage.

The Governing Council holds the executive authority tooversees and managethe college's affairs. It comprises of representatives from the principal and teachers. At the grassroots level, various departments and committees are established to efficiently implement the directives of the staff council and handle curriculum-related matters.

The college has established several bodies to address different aspects of its functioning. The Staff Academy, Grievance Cell, and Students' Council represent the issues and welfare of their respective bodies to the authorities.

A culture of encouragement for both teachers and students to take on diverse projects exists within the college. Emphasis is placed on innovation to enhance the quality of teaching and learning, leading to better career prospects for students. The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure andfunctioning of the college. New infrastructure, renovation and training of staff have been facilitated. Excellence is fostered by acknowledging and honouring outstanding staff and students and awarding scholarships. The management, principal, and staff work harmoniously together aligned with the college's vision and missionto achieve the college's objectives

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/College%20Doc/6.1.1-Perspective%20plan%202021-2026.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution values the principles of decentralization and participative management exemplified by a recent significant event – the organization of a national conference. The decision-making process for this event was meticulously structured, involving various layers of authority and engaging staff members at different levels. This approach ensured that decisions were well-informed, inclusive, and reflective of the diverse perspectives within our institution.

The decision-making journey for the national conference can be summarized as follows:

Governing Council: This top-level body provided initial approval and strategic guidance for the conference, setting the overall vision and objectives.

College Development Committee: The College Development Committee

took on the responsibility of detailed planning, resource allocation, and budget considerations. Their involvement ensured that the conference aligned with the institution's broader development goals.

Internal Quality Assurance Cell (IQAC): The Institutional Quality Assurance Cell played a crucial role in ensuring the quality and effectiveness of the conference. They were responsible for assessing the conference's potential impact on the institution's academic and research standards, as well as monitoring compliance with quality standards.

Convener and Staff Involvement: To further promote participative management, a convener was appointed for coordination of the conference. Additionally, various staff members from different departments were engaged in specific roles, such as program planning, budgeting, and hosting.

This structured decision-making process not only upheld the principles of decentralization and participative management but also resulted in a successful national conference that encompassed a wide range of perspectives and expertise.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's annual perspective plan serves as a blueprint for its overarching vision and mission, meticulously crafted through insights gathered from peer committees. These committees, under the supervision of the Principal and IQAC members, diligently monitor strategic points and academic calendars, ensuring alignment with institutional objectives.

Emphasizing a holistic educational approach, The President of the K.M.E society plays an active role, motivating staff members to ensure physical fitness, healthcare, and the provision of in-service training programs. The IQAC, with its central roleserves

as a transformation hub, especially focused on empowering minority students to realize their full potential, promoting research activities, and contributing to the overall development of the students.

A robust feedback mechanism is integral to the institution's continuous improvement process. Stakeholders including students, alumni, faculty, and employers are actively engaged to provide insights that guide curriculum development and teaching methodologies. Collaboration with the Board of Studies and the University of Mumbai ensures that syllabi are aligned with industry standards and evolving educational requirements.

This feedback-driven approach significantly enhances the efficiency and effectiveness of the curriculum and the educational experience provided by the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/StartegicPlanning&DeploymentDocument.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Konkan Muslim Education Society governs the college. The college is affiliated to the University of Mumbai.

GOVERNING COUNCIL (GC)

GC is the executive authority and has overall supervision and control over the functioning of the college. The President of the Society shall administer, oversee, and monitor the institution's management and affairs.

COLLEGE DEVELOPMENT COMMITTEE (CDC)

Constituted as per Maharashtra University Act, 2017, the CDC is an

apex body and acts as a link between the management and the college.

The CDC and IQAC are vital in the planning, monitoring, and evaluating administrative and academic procedures.

PRINCIPAL

The principal oversees the general operation and has authority over academic, administrative, and financial matters to promote the institute's growth.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

It comprises the Principal, Co-Ordinator, teachers, members of the management, and other stakeholders. It supervises academic, curricular, extracurricular, extension, and developmental activities.

HEAD OF THE DEPARTMENT (HOD)

The primary responsibility of the HOD is to offer excellent academic leadership. They monitor and control the departmental operations and report directly to the principal.

COMMITTEES

Various committees have been constituted in the college to guarantee the smooth operation of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution strongly emphasises the well-being and professional development of its valued employees, offering an array of comprehensive benefits and facilities to ensure their welfare and efficient functioning.

These provisions include: 1. Medical Allowance 2. Educational Allowance 3. Maternity benefits as per norms 4. Childcare leave 5. Leave Travel Concession 6. All non-doctoral staff members are actively encouraged to pursue Ph.D. studies, fostering a culture of academic excellence and personal development.7. On-campus medical facilities 8. Employees Welfare Fund.

In addition to these vital benefits, the institution offers a host of facilities to optimize the efficiency and comfort of its employees:

1. Medical leave 2. Yoga training 3. Counseling. 4. Wi-Fi facility. 5. Workspace 6. Computing facility 7.Canteens 8. Identity cards 9. Sports facilities 10. Gym is also accessible to the female staff. 11. Staff quarters are available at affordable cost. 12. Teaching and Non-Teaching Staff Club organizes tours, and sports activities for staff. 13. Staff is encouraged to give suggestions and regular feedback to improve welfare measures in the Institute.14.Staff is appreciated for their outstanding performance in teaching-learning. 15. Dust-free chalk is provided aimed to create a healthier and more comfortable teaching environment for our dedicated teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The University has introduced a Point-Based Appraisal System (PBAS) for teaching staff as part of the Career Advancement Scheme (CAS) 2018 following UGC regulations.

IQAC serves as the documentation and record-keeping cell, including support in preparing the API criteria-based PBAS proforma of the Mumbai University designed with UGC's indicative template. All teachers submit the completed PBAS proforma to the IQAC yearly to facilitate the process.

The API forms are filled in by the staff every year, verified by the HOD and submitted to the Principal.

When a staff member is eligible for the CAS and meets all requirements, the IQAC proposes the case to the University through the Principal. The subsequent promotion is accomplished through score verification, management recommendation, and personal interviews conducted by a panel following university standards. Finally, the committee forwards the issue to the Joint Director, Higher Education, Government of Maharashtra, for Pay and Grade Fixation.

For non-teaching staff, it is a time-bound promotion. The files are maintained by office superintendent.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audit is carried out every year. At the beginning of the academic year budget allocation is done by CDC, Principal, and Non-teaching staff and submitted to management for approval, and accordingly expenditure is done. A statement of expenditure is maintained and six monthly and annual reports are prepared for account purposes and submitted to management which is required as per the procedure. Aided and Unaided sections are separately maintained by the department-wise

clerk appointed. External auditor(M.M. Arshiwala, C.A.) carry out regular audits with the help of financial statements of the college including books of accounts, vouchers, statements, etc.

The University, UGC, and State government audits are carried out as per the norms laid down by agencies from time to time. The UoM and UGC authorities carry out the audit of all the funds forwarded to the college under different schemes. Department of Higher Education carries out the audit of Teaching and non-teaching salaries by Government auditor as per the norms. Star College fund has a separate account and payment is done through the PFMS site, audited separately by external auditor C.A.(M.M.Arshiwala), and the utilization certificate uploaded for the fund allocated.

Our College is committed to maintaining financial transparency, accountability, and adherence to regulatory standards. Our robust financial audit framework ensures the responsible allocation and utilization of funds, facilitating the pursuit of academic excellence.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

35420/-

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Development Cell and Management undertake an annual planning and budgeting process to ensure the proper utilization of resources for aided and self-financed courses. Salary grants for aided courses are obtained from the Joint Director's office, while fees collected fund unaided courses according to University norms. Additional funds are sourced from research grants, sponsorships, and governmental schemes like the FIST and RUSA 2.0 grants. All government funds are utilized through PFMS portal.

Transparent procurement processes are ensured through a centralized functional purchase committee, adhering to government norms. The infrastructure, including laboratories and classrooms, is maintained with allocated funds. Separate accounts are maintained for self-financed courses, with dedicated staff overseeing financial matters. Operational expenses are managed through petty cash accounts, with regular audits conducted by external auditors. A structured approach involves approval by the Budget Committee, followed by the Funds and Grants Committee, ensuring comprehensive financial review. The Purchase Committee evaluates proposed purchases in line with the budget. This meticulous process reflects the institution's commitment to effective financial management and resource allocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Describe two practices institionalized as a result of IQAC initiatives.

The Institutional Quality Assurance Cell (IQAC) established in 2003-04, significantly contributes to quality assurance processes. It formulates and implements quality policies aligning with the college's mission. IQAC identifies best practices, maintains comprehensive documentation, and spearheads self-assessment and accreditation efforts. Additionally, it evaluates faculty performance through CAS, organizes faculty development programs,

and addresses student feedback and grievances. Regular audits and reviews aid in continuous improvement, while institutional research supports strategic planning. IQAC also promotes technology integration for modernized education.

Two best practices that are institutionalized are:

1. Departmental Input Format:

Introduction of a structured reporting format for departmental input, ensuring alignment with institutional goals, N A A C guidelines and encourages regular submission. The Format contains questions pertaining to Staff Information including their professional growth, Feedback, Syllabi, Teaching Learning & evluation, Student Information, Quality Improvement Strategies,Library, ICT and physical infrastructure /instrumentation,Innovations and Best Practices.

1. Activity Records and Documentation:

It involves standardized activity record-keeping at the departmental level, evidencing quality practices and aiding in quality assurance audits.

These practices underscore IQAC's pivotal role in enhancing the overall quality of education and institutional effectiveness.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AcademicCalender.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution upholds rigorous quality assurance through periodic reviews conducted by the Internal Quality Assurance Cell (IQAC), ensuring continual enhancement of education quality. IQAC, ISO, Internal Academic Audit, and Heads of Departments oversee teaching and learning activities collaboratively, aligning with our well-defined teaching policy. Semester-wise teaching plans, meticulously prepared by faculty, ensure transparency and

accountability, validated by internal and external audits. Regular student feedback shapes continuous improvement efforts, promoting a student-centric environment. Embracing Information and Communication Technology (ICT), we integrate technology for modern learning experiences.

Field trips supplement theoretical knowledge, fostering holistic development. Academic excellence is celebrated, motivating students and nurturing a culture of achievement. Staff professional development is prioritized, ensuring educators stay aheadof the latest pedagogical trends. Learning outcomes are measured through departmental contests and participation in intercollegiate competitions, fostering healthy competition and benchmarking. IQAC collaborates in seminars, conferences, offering joint certificates, contributing to institutional growth. These efforts, overseen by the IQAC, drive incremental improvements, securing our position as providers of high-quality education.

File Description	Documents
Paste link for additional information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/6.5.2_Addational.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/ANNUAL_REPORT22-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender-related issues are addressed in curriculum of various programmes like F. Y. B. A. Islamic Studies (The status of Women in Islam and their Rights), Sociology , Psychology (Evolutionary perspective; Hormones; Handedness), T. Y. B. A. Urdu (Poetry of FAIZ Women's Studies in India after Independence) etc.

The Institutionhas active Women Development Cell, Gender Champion Committee, Discipline committee, Anti-ragging committees, Grievance redressal cell and Arts Association which deal with sensitization on such issues. DLLE and NSS jointly sensitized over 506 students by working on regular activities through projects and surveys.

Our college places high priority on safety and security of both students, teaching and non-teaching staff.

Facilities:

- **CCTV cameras are installed in college for security and there is adequate lighting in the college**
- **There is a health care center with fulltime doctor.**
- **Neat and clean washrooms are available for students and staff almost on each floor.**
- **College has a mentor-mentee system to address students' specific issues.**

- **Provision of well equipped indoor game room and fitness**

- centre with qualified instructor.
  - ○ Meditation room for students and staff.
  - ○ Help line numbers are displayed.
  - ○ Availability of clean and filter drinking water facility.
  - ○ There are two Cafeteria.

File Description	Documents
Annual gender sensitization action plan	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/7.1.1_AnnualGenderSensitizationa.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/7.1.1_SafetySecurityAdditional.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- ○ The College has a designated housekeeping committee to address cleanliness issues.
- ○ Solid waste management is carried out by segregating the waste into dry waste (Blue bin) and wet waste (Green bins).
- ○ Disposal of organic waste is done in compost pit to be converted into bio-fertilizer where as dry waste is handed over to BNMC garbage collecting vans.
- ○ Ladies toilets have been provided with separate dustbin for disposal of sanitary pads.
- ○ To create awareness among people for waste management sign boards are displayed all over college.

- ○ **Liquid waste management: If microbiological contents are utilized in practical applications, the liquid released from laboratories are autoclaved before being discharged into the drainage system.**
- ○ **Prior to being disposed of into the drainage system, chemicals that are acidic or alkaline are neutralized.**

E-waste management: Drives to collect e-waste are conducted on a regular basis in order to educate and encourage employees and students to properly dispose of e-waste. A container for collecting e-waste has been set up on the second floor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **YOAM-E-IQBAL is celebrated on 09th NOVEMBER every year as a Urdu Day in honor of birth anniversary of Dr. Muhammad Iqbal to highlight the popularity of Urdu language and to appreciate its importance.**
- **Every year in December month Mushaira – A Literary Gathering Cultural event is organized in college to enhance the cultural value and to provide a forum for free self-expression**
- **Two Day Workshop on Poetry and Poetic Expression is organised on 23-24 January 2023 the aim to acquaint and familiarized students with element of Urdu and English poetry.it help to increase cultural awareness.**
- **Marathi Bhasa Divas, or Marathi Language Day is celebrated on 27th February to commemorate the birthday of renowned Marathi playwright, novelist, short story writer, poet, and humanist.Vishnu Vaman Shirwadkar.(Kusumagraj)**
- **College has a provision of installments towards fees payment as students taking admission in our college belong to middle and lower middle economy class. This initiative is in practice for including the students from economically weaker class of society.**
- **In the programmes conducted in the college along with the National song, Maharashtra song is also being played to promote regional language and culture.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and staff at the institution to their duties under the constitution, including their civic duties and obligations is very important. The topics related to human values, constitutional obligations, equality, peace and justice are included in curriculum of various programmes.

G. M. Momin Women's College organizes various drives and activities. Our students get opportunitiesto work in college under 'earn and learn' scheme where they learn the importance of dignity of labour as well as support their own education.

- **To sensitize students towards community, charity day was organized where sarees and sanitary napkins were distributed to the lady peons.**
- **'Constitution Day' was celebrated on 26thNovember 2021 to create awareness about importance of Samvidhan.**
- **Blood Donation Camp is organized in college to promote and create awareness on humanitarian values.**
- **College organizes various awareness programs like consumer act, voter day etc. Along with various activities to sensitize students towards values institute also offers courses which includes Human Values, professional ethics, Morals, equality and organizational culture at work place.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/7.1.9_Addational.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To emphasize the significance of our country's cultural heritage and history and promote moral values, various Days of National and International importance were organized and celebrated by our institute.

Sr. No.

Date

Program

No. Of Participants

1

07/01/22

GST day celebration (Elocution Competition)

80

2

06/06/22

Shivswarajya Din-Coronation Day of Shivaji Maharaj Essay writing and Poster making competition

72

3

21/6/2022 to 22-06-2022

International Yoga Day

85

4

13/07/22

International Youth Day Celebration

46

5

24/07/22

Students Seminar on "Income Tax Day"

28

6

15/08/22

Independence Day

425

7

09/09/22

06-04-2024 12:45:33

Iqbal Day

-

8

11/9/22

National Legal Services Day

33

9

13/09/22

International Programmers Day

94

10

02/10/2022

Bahjan Sandhya(International Non-violence Day on mahatma Gandhi Jayanti)

18+01

11

14/10/22

Vachan Prerna Divas

60

12

5//11/22

National Technology Day

278+55

13

14/11/2022

Children's Day

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14

26/11/22

Constitution Day

--

15

01/12/22

Aids Day

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16

2/12/22

World Computer Literacy Day

93

17

9/12/22

Awareness Lecture on International Literacy Day

110

18

24/12/22

Essay Writing Competition in observation of National Consumer Day

46

19

05-09-2022 to 12-09-2022

National Online Teachers Day Quiz on "NEP-2020 & Teaching Aptitude"

106

20

27/02/2023

Marathi Bhasha Divas

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21

28/02/23

National Science Day Celebration (Science Carnival Competitions).

52

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Title: Rahnuma

Objectives: Shouldering Social Responsibility by Mentoring Schools and Junior colleges in society.

Objectives of programmes in 2022-23:

To shareand enable love andsense of curiosityforastronomy school communitychildren

To empower students with knowledge and confidence for choosing better career.

The Context: Rahnuma, a mentoring programme designed to create awareness for higher education, research in schools and junior colleges in the society.

The Practice:

Department of Physics organized outreach program entitled "Fantasizing Sky: Visualizing Planets and Constellations. Career Guidance Session organized by I.T Department. Outreach Programme conducted by Biotechnology department.

Evidence of Success

In Star gazing activity 105 students from our College and Rais Junior College participated. In guidance sessions organized by I.T. and Biotechnology Departments 98 and 100 students were benefitted by the Career Guidance and outreach programmes.

Best Practice: 2

Title: 360-degree appraisal

Objective:

To recognize the teachers and students for their Performance and encourage for attaining course and program outcomes.

The Context: (360-degree appraisal to student and staff

performers)

The management of K. M. E Society felicitates teachers and student achievers with recognition certificate and trophy.

Evidence of Success:

Four teachers were appreciated for completing Ph. D., 5 Teachers for Patent, 31 Teachers for 100% results, Awards for Topper students and Best outgoing student were given

File Description	Documents
Best practices in the Institutional website	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/7.2.1.pdf
Any other relevant information	https://www.gmmomincol.org/AQAR/AQARDOC2022-23/7.2.1_.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is the first institute in India to be certified according to ISO 21001:2018 Educational Organization Management System (EOMS) by Bureau of Indian Standards. The License was awarded by Honorable Union Minister of Consumer Affairs, Environment and Climate change Shri Ashwini Kumar Choubey at Vanijya Bhavan, New Delhi. Ms. Nishat S., Haque Deputy Director General Western Region, Bureau of Indian Standard also felicitated our institution for being the first institute to implement ISO 21001:2018 Educational Organization Management System (EOMS)

Educational Organizations Management System (EOMS)

IS/ISO 21001 Built upon the foundation of IS/ISO 9001- Quality Management Systems, offers a tailored framework for educational institutions seeking to raise student satisfaction through process improvement and standards compliance. The potential benefit of Implementing IS/ISO 21001 for any institution is streamline educational needs in efficient way to foster learning opportunities, innovation and excellence.

.The institution places paramount important to quality and

achieving quality objectives in teaching learning and other
student related processes. The Management, Principal, teaching
staff, non-teaching staff and students constantly and consistently
strive and work towards achieving quality objectives. The college
has a proper ISO committeein place that conducts regular academic
audits twice in academic year to ensure transparency,
accountability and maintain quality.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To implement NEP 2020 at Post Graduation Level as per the
guidelines of University of Mumbai Norms

To conduct first surveillance auditfor ISO 21001- 2018 new format
i-e EOMS (Educational Organisation Management System) by Bureau
of Indian Standards

To submit details on AISHE portal and participate in NIRF2023

To conduct Academic audit, Green, Environmental and Energy Audits

To complete upgradation of common room under RUSA 2.0

To complete repairs according to structural audit.

To apply for PM-USHA grant

To organize Interdisciplinary National Conference by Departments
of Commerce and BMS in January 2024

To apply for Ph.D. centre in Chemistry and Physics

To upgrade e-governance system by introducing ERP (Enterprise
Resource Planning) system for admission, offfice administration
(Document Management System), ADMS(ActivityDocument Management
System) and examination

To organize Nationallevel Workshop/seminaron IPR, Funds and Grants

To conduct Students Induction Programme, online and offline certificate courses,skill-oriented courses, value-added courses,scholarship schemes awareness workshop,Bridge courses and remedial coaching,gender sensitization programs for students

To conduct extension activities and community services under DLLE and NSS

Participation of staff members in FDPs, refreshers, orientation programs will be encouraged

To encourage participation of students in intercollegiate events at State and National level

To take measures on feedback collected

To continue with Best Practices

To carry out more activities for slow and advanced learners

To conduct examinations as per University of Mumbai norms.

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